

Agenda

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Licensing and Gambling Acts Committee

Date: **Tuesday 21 January 2014**

Time: **5.00 pm**

Place: **Oxford Town Hall**

For any further information please contact:

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Licensing and Gambling Acts Committee

Membership

Chair	Councillor Tony Brett	Carfax;
Vice-Chair	Councillor Mary Clarkson	Marston;
	Councillor Laurence Baxter	Quarry and Risinghurst;
	Councillor Anne-Marie Canning	Carfax;
	Councillor Jim Campbell	St. Margaret's;
	Councillor Colin Cook	Jericho and Osney;
	Councillor Van Coulter	Barton and Sandhills;
	Councillor Steven Curran	Northfield Brook;
	Councillor John Goddard	Wolvercote;
	Councillor Michael Gotch	Wolvercote;
	Councillor Sam Hollick	Holywell;
	Councillor Shah Khan	Cowley;
	Councillor Mark Lygo	Churchill;
	Councillor Val Smith	Blackbird Leys;
	Councillor David Williams	Iffley Fields;

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

The quorum for this Committee is 5 Members and substitutes are not permitted.

2 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

3 LICENSING ACTIVITY UPDATE - AUGUST - DECEMBER 2013

1 - 6

The Head of Environmental Development has submitted a report which details the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005 between April 2013 and July 2013.

The Committee is asked to note the report and make any comments and recommendations regarding the future work of the Licensing Function.

4 LICENSING ACT 2003 & GAMBLING ACT 2005: LICENCE FEES & CHARGES FOR THE 2014/15 FINANCIAL YEAR

7 - 12

The Head of Environmental Development has submitted a report the purpose of which is to seek agreement of the licence fees for 2014/15 where the Council has discretion over the level of fee charged.

The Committee is asked:

- (a) To note the licence fees set by statute;
- (b) To agree the licence fees for 2014/15 as set out in this report.

5 MINUTES

13 - 14

Minutes of the meeting held on 5th September 2013.

6 DATES OF FUTURE MEETINGS

The Committee will meet on the following dates:

Tuesday 10th June 2014
Tuesday 23rd September 2014
Tuesday 27th January 2015

Tuesday 19th May 2015

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DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹ Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

